

PROPOSAL FOR NAWBO's 2007 WOMEN'S BUSINESS CONFERENCE

Request for Presentations

Please submit by
September 15, 2006

HOW TO APPLY

1. Complete the Request for Presentations Form.
2. Prepare a one-page description of your session including:
 - A list of the three learning objectives of your session;
 - At least three specific benefits to having this knowledge (for example: you'll learn 10 strategies to increase employee performance);
 - How you gained your expertise on this topic;
 - Why this topic is important to women business owners.
3. Submit a brief biography of yourself and any co-presenters (limit of one to two paragraphs each).
4. Submit a DVD or web link with audio and visual content of a previous presentation (required).
5. Please include a 3x5" color photograph of yourself for program promotion purposes. Photo must be of professional quality and will not be returned.
6. Submit all materials by Sept. 15, 2006 to:
NAWBO
Attn.: Michele Jerome
8405 Greensboro Drive, Suite 800
McLean, VA 22102
or fax to 703-506-3266
Complete presentation materials (including electronically scanned photos in .tif or .eps formats, 300 dpi) can also be e-mailed to national@nawbo.org
7. QUESTIONS?
Call Michele Jerome at 800-55-NAWBO
E-mail: national@nawbo.org

No more than two proposals may be submitted by one presenter, and no presenter may participate in more than two sessions. Only completed proposals will be considered.

Due to program deadlines, we will be unable to consider any submissions postmarked after September 15, 2006.

The National Association of Women Business Owners® is holding it's 2007 Women's Business Conference from May 31 - June 2 at the Westin Peachtree Plaza in Atlanta, Ga. Topic areas of focus for the event include: marketing and branding, growing your business, healthcare affordability/options, hiring and retaining quality employees, business exit strategies, succession planning, and emerging technology that may change the way business is done. NAWBO® is seeking speakers who have authored books and/or have widespread recognition.

Please type or print legibly.

YES! I would like to submit a proposal. I have enclosed the following:

- Completed proposal form and a DVD or web link of a previous presentation (required)
- Brief biography of myself and co-presenters
- Professional quality photo of myself (encouraged, but not mandatory)
- A one page description of my session (see details at left)

Please let us know your target audience and how NAWBO members will benefit from attending your program.

PRESENTER

NAME _____
TITLE _____ ORGANIZATION _____
ADDRESS _____
CITY _____ STATE _____ ZIP CODE _____
PHONE _____ FAX _____
E-MAIL _____ NAWBO MEMBER? YES NO

CO-PRESENTER (if applicable)

NAME _____
TITLE _____ ORGANIZATION _____
ADDRESS _____
CITY _____ STATE _____ ZIP CODE _____
PHONE _____ FAX _____
E-MAIL _____ NAWBO MEMBER? YES NO

PROPOSED FORMAT—Please check one:

- Case Study
- Interactive audience discussion
- Panel presentation
- Debate
- Lecture
- Workshop

SESSION LENGTH—All sessions are 1.25 hours in length.

Have you presented at a previous NAWBO national conference? Yes No
If yes, what year(s) _____

List other organizations for which you have been a presenter in the last three years:

I understand that, if selected, I will adhere to deadlines set by NAWBO staff regarding my presentation. I understand that I am responsible for paying all travel-related conference expenses, except the registration cost. I also understand that this program is for professional development and may not be used for promotional or sales purposes of any kind.

SIGNATURE _____ DATE _____